



## NORTH EAST OHIO ORGANIZATION OF NURSE EXECUTIVES (NEOONE)

Minutes: November 30, 2018

### Purpose

NEOONE as an affiliate chapter of OONE shall be the Regional Organization for nursing leadership in health care that provides for nursing leadership development by:

1. Providing a forum for the *interchange of ideas* and dissemination of information and materials relative to nursing leadership.
2. Identifying and *defining nursing practice*, nursing education and health care issues;
3. Establishing and communicating *position statements* to influence legislative and public policy;
4. Developing and promoting *educational programs/activities* to strengthen nursing in education, administration, research and clinical practice;
5. Supporting systems for the *advancement of healthy communities*.
6. Leading the development and implementation of patient care delivery systems that produce *high quality, safe patient care through innovations*.
7. Participating in local and statewide community efforts to *promote nursing leadership involvement*.

1. **Welcome & Announcements** – Nicole called the meeting to order promptly at 1:00pm.

2. **Minutes** of 9-14-18 were reviewed and approved. Motion by Amy Antonacci with second by Evan Deighan.

3. **Treasurer's Report** - Presented by Susan Clark:

**Activity with current statement: as of October 31, 2018:**

Beginning balance:	\$16,592.53
Deposits & Additions	\$ 3,682.00
Checks Paid	\$ 2,717.60
Fees	\$ 4.00*
Ending Balance	\$17,552.93

\*Note: Service fees are waived for balance exceeding \$4000.00

BJ Hatton motioning to approve and Karen Campf making a second motion for approval as written.

4. **Financials**—Discussion held regarding the Chase Bank Account. Currently only the Secretary/Treasurer, Susan Clark, has signature rights and access to the account. Recommendation to add a second person on the account. Motion was made to add the President-elect to the account. Motion for approval by Theresa Borodkin with second by Shauna Anderson. Moving forward both the President-Elect and Secretary/Treasurer will be on the account,

5. **Committee Reports** –

- a. **NEOONE Engagement (Membership) Update**—Susan Clark. Susan presented the current/updated 2018/2019 Membership Application. We currently have 126 members with 19 new members. Reviewed a slide showing which organizations have members and specialties of those members. 79 of the current members identify themselves as Mid-Level Management (MLM).
- b. **OONE Program**—Susan Clark: The Annual OONE Fall conference was held October 31-November 2, 2018. The theme is Ignite the Passion of Nursing. The Basket raffle and 50/50 drawing collected over \$3,000. Very positive feedback from the conference. Next year's conference will be at a new location, Doubletree in Worthington.
- c. **OONE By-laws**—Presented by Nicole Kolacz for Pam Baker: Chapter Bylaws will be reviewed.
- d. **OONE Engagement**—Presented by Sally Hartline: The Engagement committee is working with Chapter Leads to “clean up” rosters. Chapters report more members than OONE/OHA has on record. Jackie Silvis will be asking for all new membership applications. Fundraising activities at the OONE Annual Fall Conference brought in a total of \$4,530. Thank You messages are being sent to all basket contributors this week. All Aspiring Nurse Leaders and Nurse Leader nominees

were recognized at the conference. The Aspiring Nurse Leader awardee was Kelly Seabold from Cleveland Area GCONE, Metro Health System. The OONE Nurse Leader awardee was Pam Baker, NEOONE, Akron Children's Hospital.

- e. **OONE Legislative and Practice**—Presented by Susan Clark for Diane Sprankle. No report.
  - f. **OONE Evidence-Based Practice**—Presented by Amy Antonacci and Susan Clark for Kim Dougan. The EBP speaker at the Conference was Nancy Albert from Cleveland Clinic. The PowerPoint has the winning posters in each of the 6 categories: EBP, Quality Improvement, Patient Experience, Research, Nursing Innovation, and Staff Engagement & Practice Environment.
  - g. **OONE Communication**—Presented by Nicole Kolacz and Amy Antonacci for Christine Young: This group maintains and writes the Quarterly Newsletters, Twitter account, and OONE Face book page. Fall newsletter will be out November 30 with a large focus on the Fall conference and promotion of the same. You may access OHA website at: <http://www.ohiohospitals.org/Member-Services/Personal-Membership-Groups/OONE.aspx> Password (needed only for governance link/page) is: nurse 1. The groups is working to optimize the website and make it easier to access. Twitter and Facebook (including Facebook Live) was used before, during, and after the Fall conference.
6. **OONE Board Report-** Nicole Kolacz presented OONE Board highlights from the October 31, 2018 meeting.
- AONE Advocacy Day. Linda Breedlove and Anne Gunther and 50 other OONE members attended.
  - Staffing and Turnover costs: there was a lot of discussion of same.
  - OAC Steering Committee vote to move towards Virtual Nursing Workforce Center. Survey will soon be out seeking 2019 topics
  - OONE Education Task Force would like to develop a Boot Camp for Aspiring Nurse Leaders.
  - OONE would like to increase branding and revenue and sold items at the Fall conference.
  - OONE Board Mentoring Process. Each President is paired with another OONE Board member/Chapter President
  - Rules Review: Many do and all are encouraged to subscribe to Board updates.
  - Advisory Groups to be developed  
Education-2 yr. qualifications to precept.  
APN consensus model for recommendations.
  - Engagement Committee: Expressed need to get OONE membership roster to match with each Chapter membership.
  - 2019 Leadership Changes: President—Anne Gunther, President-Elect—Jayne Lachey Gmeiner, and Secretary—Melissa Kline.
7. **NEOONE President Report**—Nicole Kolacz: The 2018 goals of NEOONE were reviewed. Those are: 1. Strengthen Engagement of Nurse Leaders. 2. Support Ohio Action Coalition. 3. Promote Evidence Based Practice. 4. Assure value in NEOONE Membership. NEOONE is a very strong chapter with a lot of involvement in EBP. Recommendation was made to develop an ad hoc committee to AONE, OONE, & NEOONE goals and propose and additions/changes. Motion was made by Evan Deighan with second by Kyle Anderson. Susan Clark, Kyle Anderson, and Amy Antonacci will work on this along with anyone else willing to assist/participate. 2019 goal to increase NEOONE membership by 3% or more. Also would like to have something for an educational component at each NEOONE meeting. Highlights of the OONE Annual Conference were shared as previously noted. NEOONE Aspiring Nurse Leader Award Winner was Barbara Leeder, Summa Health. Discussion was held regarding Distant Site Meetings. A need for some sort of WebEx or virtual meeting site was expressed. Kathy Zimmer will work to determine what NEOONE facilities are using currently. Plan to bring a proposal back to the March 29, 2019 meeting for approval.
8. **NEOONE Committee Reports:**
- a. **NEOONE Bylaws:** Presented by Amy Antonacci. Bylaws were distributed on November 4, 2018 in order to allow for comments. Motion for approval was made by Sally Hartline with a second by Karen Campf and Holli Cholley.
  - b. **NEOONE Nominating Committee:** 2019-2021 Officer nominations have been received for President-Elect (Susan Clark), Secretary/Treasurer (Kyle Anderson), and Communications Chairperson (Kathy Zimmer). Approval was sought for confirmation of elections. Motion made by Tracey Owens with a second by Shauna Anderson. The election results stand approved as above.
  - c. **NEOONE 5th Annual Education Symposium**—Theresa Borodkin. 85 participants registered, although 43 of those had NOT paid in advance. Want to seek electronic payment options for future. Review of financials show income of \$3,982 with payments of \$3,294.85. This gave a net income of \$687.15. Again, Thanks to Theresa for leading this planning for the past 4 years. There were no vendor evaluations of feedback, Theresa will send something out to seek feedback. Theresa shared a thanks to all of the committee members this year. The group was fun with many new members this year.

d. **NEOONE Communications**—Kathy Zimmer. Goal was met to utilize various methods of communication. URL is neoone.info. ([www.neoone.info](http://www.neoone.info)). The site has been up for some time now. Please encourage use and exploration of the website—no password necessary. Banner items include: About, Resources, Meeting Information, Calendar, Contact, and News. Would like to add registration and payment options for members. Contact Kathy Zimmer at [Kathy.zimmer@aultman.com](mailto:Kathy.zimmer@aultman.com) if any questions.

9. **Meeting Dates for 2019:**

- March 29, 2019                      Host, Aultman Alliance Hospital
- April 25, 2019                      Social event, Time and Location TBD
- August 9, 2019                      Host, Summa Health
- September TBD                      6<sup>th</sup> Annual Education Symposium
- November 29, 2019                Host, Aultman Hospital.

10. **Facility Sharing** - Representatives of the facilities who were present shared current happenings at their organizations.

Meeting adjourned at 2:02 pm.

*Respectfully submitted: Susan Clark, MBA, BSN, NEA-BC, FABC, NEOONE Secretary/Treasurer*